

# Imperial Sun Court of All Florida

Board of Directors Meeting Minutes

January 8, 2026

## Call to Order

The meeting was called to order at approximately 6:30 PM. Due to the absence of the President and Vice President, a procedural motion was required to appoint a Chair for the meeting.

## Election of Meeting Chair

Motion to appoint Frank Saenz-Lee as Chair for the January meeting only.

Moved by: Lorraine Zaleski

Seconded by: Ryan Stifter

Vote: Approved unanimously.

## Roll Call

Treasurer Bill Collins, Secretary Frank Saenz-Lee, Parliamentarian Ryan Stifter, Steven Rule, Kendall Shoffner, Lorraine Zaleski, David Pfeffer, Deborah Sandman, Ralph Rafinella, Jamie Johnson

Monarchs: Reigning Monarchs Terance Korte and Jason Laury

Members: Danny Austin, Erick Brighton, Tony Gunning-Davis, Richard Paull, John Hanauer, Juan Torres, Israel Martinez, Mike Cyrus, Michael Burton

Excused: Marc Veins, Ivan Vega

## Approval of Previous Minutes

The Board reviewed the December 2025 meeting minutes.

Motion to approve the December 2025 minutes as presented.

Moved by: Lorraine Zaleski

Seconded by: Deborah Sandman

Vote: Approved unanimously.

## Treasurer's Report

The Treasurer presented the December 2025 financial reports, including:

- Bank balances and reconciliation
- Breakdown of deposits and expenditures
- Fundraising totals
- Allocation between the General Fund, Monarch Charity Fund, and Candidate Funds
- Clarification of coordination and membership income exclusions from 80/20 splits

During discussion, it was identified that proceeds from a wreath fundraiser had been incorrectly categorized and should be reclassified as a candidate event. Additional minor classification adjustments were noted and agreed upon.

Motion to accept the Treasurer's Report with corrections as discussed.

Moved by: Steven Rule

Seconded by: Ryan Stifter

Vote: Approved unanimously.

## Monarchs Report

The Monarchs reported on current activities and preparations for Coronation. Appreciation was expressed to committees and volunteers for ongoing work. Upcoming travel and events were noted.

The Monarchs discussed the remaining balance in the Travel Fund. It was clarified that unused travel funds must remain designated for travel purposes and cannot be transferred to the Monarch Charity Fund.

## ICS Reports

No formal ICC report was presented. It was noted that ICC award submissions had been completed and were believed to be approved, pending formal confirmation.

## Membership and Elections

An update was provided on the current election process. Ballots were mailed to eligible members, with early returns already received. The ballot return deadline and postmark requirements were reviewed. Procedures for monitoring ballot receipt and PO Box access were discussed.

## Membership and Elections

The Board entered Executive Session to address a personnel-related matter. No action was taken.

The Board exited Executive Session.

## Coronation Report

Comprehensive updates were provided on Coronation planning, including:

- Hotel arrangements and meeting room assignments
- Menu selections and catering confirmations
- Hospitality room planning and volunteer coordination
- Registration status and ticket sales
- Protocol preparation and script development
- Décor, logistics, and transportation planning

It was reiterated that all communications with the host hotel must go through Steven Rule as the designated Coronation lead.

## New Business

Additional fundraising activities were announced, including a scheduled Facebook Live jewelry fundraiser. No motions were brought forward under new business.

## Open Forum

The floor was opened for general questions and comments. No formal business was introduced.

## Adjournment

Motion to adjourn.

Moved by: Lorraine Zaleski

Seconded by: Kendall Shoffner

Vote: Approved unanimously.

The meeting adjourned at approximately 8:15 PM.